



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
REAL ESTATE COMMISSION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING NOTICE: REAL ESTATE EDUCATION COMMITTEE

MEETING DATE AND TIME: Thursday, December 1, 2016 at 9:30 a.m.

PLACE: Division of Professional Regulation
861 Silver Lake Boulevard, Cannon Building
Second Floor Conference Room A
Dover, Delaware

MINUTES APPROVED: 1/12/2017

MEMBERS PRESENT

Tom Burns, Kent County, Professional Member, Chairperson, Presiding
Michael Rushe, Kent County, Public Member
Barbara Brodoway, New Castle County, Public Member
Donna Klimowicz, New Castle County, Professional Member
Denise Tatman, Sussex County, Public Member
Virgil Bullis, Professional Member, Sussex County
Elaine Woerner, New Castle County, Professional Member

MEMBERS ABSENT

Casey Price, Sussex County, Professional Member, Vice Chairperson
Debbie Oberdorf, Kent County, Professional Member

DIVISION STAFF

Urainer Marrow Administrative Specialist II

OTHERS PRESENT

None

CALL TO ORDER

Mr. Burns called the meeting to order at 9:32 a.m.

REVIEW OF MINUTES

Ms. Woerner moved, seconded by Mr. Bullis to approve the minutes from the November 3, 2016 meeting.
Motion carried unanimously.

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS

UPDATE from the Commission

There was no update available as there was no quorum for the November Commission meeting.

Review of Course Provider Applications

Mr. Rushe moved, seconded by Ms. Brodoway, to recommend approval, denial, or tabling, of the following items as noted below. Motion unanimously carried.

AmeriSpec Inspection Services

Course Title: On Site Sewage Disposal "Septic" **Approved**

Module(s): 7

Credit Hours: 3.0

Course Title: Environmental Issues & The Real Estate **Approved**

Transaction- (BHHS)

Module(s): 7

Credit Hours: 3.0

Course Title: Environmental Issues & The Real Estate **Approved**

Transaction- (Re/Max)

Module(s): 7

Credit Hours: 3.0

New Castle County Board of REALTORS

Ethical Behavior in a Wired World **Approved**

Module(s): 2

Credit Hours: 3.0

Review of Instructor Applications

Mr. Rushe moved, seconded by Ms. Woerner, to recommend approval, denial, or tabling, of the following items as noted below. Motion unanimously carried.

Paul Olsen **Approved**

Pre-Licensing Course: Orientation, Real Estate Mathematics

Broker's Course: Mathematics

Ronald Smith **Approved**

Pre-Licensing Course: Real Estate Law

Gary Taylor **Approved**

Continuing Education Modules: 2, 6, 7- Tax Free Exchanges, Green Home Construction, Environmental Hazards Disclosure, Green Home Features, Prequalifying Your Buyer in Today's Market

Larry Tims **Approved**

Continuing Education Modules: New Licensee 1-4. Modules 1-6

Pre-Licensing: Orientation, Real Estate Sales, Real Estate Mathematics

Broker's Course: Brokerage, Ethics, Valuing Real Property, Financing, Real Estate Investment, Mathematics

Review of Student Request for CE Approval

Mr. Rushe moved, seconded by Ms. Woerner to approve the following item noted below. Motion unanimously carried.

Brendan Garfield Crotty Approved Module 7 Only

Course Title: Mastering Relevant, Consumer Focused Marketing

Course Provider: CRS 123

Credit Hours: 6.0

Requesting Approval for Module: 6 & 7

Review of Real Estate Education Committee Candidates

Ms. Tatman moved, seconded by Mr. Rushe to deny the application for Juli Giles. Motion unanimously carried.

Ms. Tatman moved, seconded by Ms. Brodoway to approve the application for Chrissy Steele. Motion unanimously carried.

CORRESPONDENCE

No Correspondence

OTHER BUSINESS BEFORE THE COMMITTEE (for discussion only)

Mr. Burns will not be in attendance at the January committee meeting. The committee decided that Ms. Klimowicz will head the January meeting.

Ms. Marrow informed the Committee that she will be leaving the Division.

PUBLIC COMMENT

There was no public comment

NEXT SCHEDULED MEETING

The next meeting will be held on Thursday January 5, 2017 at 9:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Ms. Tatman moved, seconded by Ms. Woerner, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 10:28 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Urainer Marrow".

Urainer Marrow
Administrative Specialist II